

JOB DESCRIPTION

Job Title:	Senior Consultant: Investment Analysis	Department:	Investment & New Ventures
Employee Name:		Division:	Investment Analysis
Job Category:	Specialised	Job Grade	
Travel Required:	Yes	Position Type:	Permanent
Location:	Windhoek	Subordinates:	No
Immediate Supervisor:	Senior Manager: Investment Analysis		
Role Purpose:			
<p>The purpose of the Investment Analysis Division is to maximise the number of potential investment opportunities (investment inquiries, connections, leads, opportunities and projects), ensure all opportunities are channelled correctly into the organisation and result in realised investment and reinvestment in Namibia. The Division is also responsible for providing specialist advice and support to investors and NIPDB internal teams in the delivery of projects and opportunities across all economic and social sectors.</p> <p>The purpose of the role of Investment Analyst (General) is to provide expertise and analysis across all key sectors to a wide range of stakeholders, including investors, internal staff and Government (OMAs) Office, Ministries and Agencies. The Investment Analyst will primarily deal with specially assigned projects and general analysis, focusing on developing solutions and providing insights to drive investment and economic growth in Namibia. The applicant is therefore expected to be a versatile individual with a good understanding of the various sectors in Namibia.</p> <p>As a sector agnostic expert and analyst, one of the outputs from the role will be used to develop solutions specific to projects across Namibia's key economic sectors. Such solutions will support and address challenges in these sectors affecting investor projects and general sectoral development at large.</p> <p>Another output from this role will in most cases be part of a wider coordinating role the Division plays in promoting and facilitating investments across key priority sectors in Namibia that will contribute to the overall economic growth and development of the country.</p>			
Role and Responsibilities:			
<p>Project Analysis and Solution Development: To support and/or contribute towards analysis of potential investment projects and the development of strategic and relevant projects across key priority sectors by:</p> <ul style="list-style-type: none"> ● Providing relevant sector-related information, analysis and inputs to aid the facilitation of investment projects. ● Providing detailed analysis of investment project proposals. ● Monitoring and reporting on the state of potential private sector pipeline projects. ● Liaising with and coordinating key OMAs to develop project-specific solutions ● Targeted interventions to identify and drive strategic projects that align with Namibia's economic development plans. <p>Cross-Sectoral Support: To support the Investment and New Ventures Department and its stakeholders in promoting investment across all key priority sectors by:</p> <ul style="list-style-type: none"> ● Supporting the co-development of public sector project propositions with relevant OMAs that are accurate, compliant and ready for promotion by the NIPDB team. 			

Research and Policy Initiatives: To support and proactively contribute through research and inputs to the NIPDB's and the wider Government's economic priorities by:

- Remaining informed about domestic and regional developments, associated policy areas and economic fundamentals.
- Researching, developing and contributing to solving challenges in existing and emerging sub-sectors, both practically and on a policy level, across key priority sectors.
- Contributing to discussions and initiatives on behalf of the NIPDB to aid in fulfilling its mandate.

General Contributions: To contribute to the body of work in the Department by:

- Representing NIPDB at relevant platforms, sectoral initiatives and committees.
- Contributing to the preparation of high-quality research, reports and briefing notes required for the division or projects.
- Carrying out data modelling and staying current on relevant issues and trends within the key priority sectors.
- Presenting forecasting reports, data and information on economic trends in an easy-to-understand and useful format.

Qualification and Experience Requirements:

- Required: A Bachelor's Degree
- Areas of specialisation: commerce (accounting, finance, investment management etc.), engineering or mathematics, project management etc.
 - If area of specialisation is not mentioned above, relevant / related work experience will be considered
- Distinct Advantage: A Master's degree in any of the above, or a professional qualification, such as PMP, CAPM, CAIA, CIMA, FMVA etc., or relevant work experience in public sector.
- A minimum of 3 years of experience, with a focus on project appraisal, analysis, management, preparation and/or development, obtained in highly commercial environments like investment management/banking, asset management, private equity or finance.
- Proven client-facing, stakeholder or relationship management experience, with a proven ability to anticipate and meet stakeholder/client needs and expectations.

Required Competencies:

- Demonstrated analytical, research, project management and basic statistical modelling skills.
- Ability to assess and understand commercial projects and constructively engage with investors and stakeholders.
- Ability to quickly solve problems on your own and with a team.
- Strong knowledge and understanding of key business and economic fundamentals including Namibia's key economic sectors and ecosystem.
- Strong project management and time management skills, including managing multiple concurrent tasks and complex assignments.
- Excellent written and verbal communication.
- Excellent interpersonal skills.
- Ability to work under tight deadlines.
- Ethical conduct and high integrity.
- Superior ability to establish and maintain positive working relationships with key public and private sector stakeholders.

Internal/External Stakeholders:

All internal staff members and stakeholders are in line with the responsibilities of the role.

Reviewed By (HR):		Date:	
Approved By (Line Manager):		Date:	
Incumbent Signature:		Date:	

