



FAQs: Digital Nomad Visa

1. **Who can I contact at NIPDB for a letter of motivation?**

Upon satisfying all criteria outlined in the checklist, we will furnish a letter of motivation with your application to the Ministry of Home Affairs, Immigration, Safety and Security (MHAISS), endorsing your suitability.

2. **Do I need to provide certified copies of my qualifications or is a letter of enrolment enough?**

All foreign qualifications must be duly translated and certified by a notary public such as Commissioner of Oath. Letters of enrolment are not acceptable substitutes.

3. **As a Digital Nomad Visa (DNV) holder in Namibia, will I be taxed?**

Should you spend over 180 days in Namibia while earning an income from sources outside the country, you might be subject to income tax obligations.

4. **What specific details should my doctor include in the medical certificate?**

Your medical certificate must adhere to the specific guidelines provided in the MHAISS medical template. If a medical condition is not considered significant in your country, submission of those specific results may not be necessary. A separate template exists for the radiological report.



NIPDB
Namibia Investment Promotion & Development Board
Office of the President

5. Is the application fee due on arrival payable in cash or via bank transfer?

No payment is required upon arrival. Payment is only necessary after your application has been approved and can be made via electronic funds transfer from abroad. The processing time for funds to reflect in the state treasury account is approximately 15 working days. Local representatives can make payments directly at MHAISS through cash, card, or EFT.

6. Can I apply for the Digital Nomad Visa through the MHAISS e-Visa platform?

No. The Namibia Investment Promotion and Development Board (NIPDB) exclusively facilitates all applications for the DNV.

7. How can I register as a service provider (accommodation, activities, tour operating, etc.) to benefit from the Namibia DNV?

To be considered, all service providers must be registered with all relevant tourism associations, which include but are not limited to the Namibia Tourism Board, Federation of Namibian Tourism Associations, Hospitality Association of Namibia, Tour and Safari Association of Namibia, Emerging Tourism Enterprises Association, etc).

8. Does this visa allow me to search for work in Namibia or must I already have a job?

No. The DNV is intended for individuals employed by companies or whose income is generated from a source outside of Namibia. You cannot use the DNV to seek employment with Namibian-registered businesses or for studying in Namibia. Other visas and permits are available for these purposes.

9. What is the process for applying for the DNV and in which format should I submit my documents?

Complete the application form and attach the required certified documents as listed in the checklist. Send your complete dossier to nomadvisa@nipdb.com for processing.

10. With whom can I travel using the DNV?

The visa covers spouses and accompanying minor children as defined by the Immigration Control Act 7 of 1993.

11. If my monthly income does not meet the requirements, can my savings be considered?

Yes. You may use savings as proof of financial stability, supported by bank or investment statements from the past six months.

12. What should be included in the motivation letter from my employer for the Digital Nomad Visa application?

The motivation letter must confirm your employment, the nature of your work, the duration of your employment and support for your remote work and DNV application. It should be on official letterhead, signed by an authorised representative and address specific details like job title and employment type. The letter must be dated and addressed to the Executive Director: Ministry of Home Affairs, Immigration, Safety and Security.



NIPDB
Namibia Investment Promotion & Development Board
Office of the President

13. Can the visa be renewed after 6 months?

The DNV is currently non-renewable and reapplication is only permissible 12 months following the expiry of your current DNV.

14. Is the visa single-entry or multiple-entry?

The DNV currently allows only single-entry.

15. Will my employer face any social assurance obligations in Namibia?

No. Your employer does not need to register with the Social Security Commission in Namibia, as they are not a registered business within the country.

16. Can I apply for both a tourist and nomad visa within the same year?

No. Staying in Namibia for over 180 days, irrespective of visa type, might necessitate personal income tax payment.

17. What documents are required for the visa application?

Please refer to the provided checklist for detailed information.

18. Can I apply for a temporary work permit after obtaining the Nomad visa?

No, the DNV does not permit a change of conditions.

19. Are ticket and hotel booking copies required for the initial application?

No. Tickets and hotel bookings are not required for the application. Additionally, we do not recommend purchasing flights or accommodation without official approval of the DNV from MHAISS.

20. Is the income threshold for the visa based on pre-tax or post-tax earnings?

The threshold is based on post-tax income.

21. Can I apply for the digital nomad visa while on a tourist visa in Namibia?

No. You should not have any legal status in Namibia when applying for the DNV.

22. How long is the processing time for the digital nomad visa?

The complete processing time from submission to decision can take approximately 2–3 weeks.

23. As a digital nomad with more than one spouse, can I bring them as dependents on this visa?

No. Namibian law recognises only one spouse and minor children as dependents for this visa.

24. Can self-employed individuals or investors apply for the nomad visa?

Self-employed individuals are eligible provided they meet all the stipulated requirements of the DNV application per the checklist.

Y e s .



25. Should my girlfriend and I apply for separate digital nomad visas?

Yes, each individual must independently meet and apply for the DNV based on the stipulated requirements.

26. As freelancers without an employer, how do we produce a letter of motivation?

In lieu of an employer's motivation letter, freelancers should draft their own motivation, as they are not affiliated with any specific entity.

27. Is the application fee also applicable to dependents?

The application fees apply solely to the primary/main applicant. However, if dependent applications are submitted separately (i.e. on separate dates or in a separate communication thread, distinct fees will apply).

28. Does the DNV cover a study permit for my children?

No. A separate study permit application through MHAISS is necessary for dependents wishing to study.

29. Should the police report be translated in Namibia or can it be done abroad? T h e

police clearance certificate must be translated and certified in your country of residence.

30. Does the visa allow property purchase and opening a bank account in Namibia?

The DNV does not facilitate property purchases or the opening of bank accounts in Namibia.

31. Can I obtain a nomad visa as a travel agency owner who stays in Namibia for 3 months annually?

No. You should not have any legal status in Namibia when applying for the DNV.

32. When does the 6-month period of the digital nomad visa begin? Upon issue or upon arrival?

The 6-month period typically starts upon visa approval. However, you can specify your intended entry dates and the period will commence from the date of arrival.

33. How recent should documents like police clearances and medical reports be?

All documents, including certifications, should not be older than 6 months old.

34. Must the application be submitted in English?

Yes. Additionally, any and all foreign documents must be translated and certified by a public notary, such as a Commissioner of Oath.

35. Does the validity of the visa end with the turn of the year?

No. The DNV's validity strictly adheres to the approved six-month period, irrespective of the year.



NIPDB
Namibia Investment Promotion & Development Board
Office of the President

36. What are the work or study activity prohibitions under this visa?

The DNV is solely for remote workers and does not permit employment with Namibian entities or studying at Namibian institutions. Relevant permits and visas are required for these activities.

37. Will foreign medical and radiological reports be accepted or are Namibian forms required?

Only Namibian forms are accepted for medical and radiological reports.

38. Are original medical and radiological reports necessary, or are scanned copies acceptable?

Scanned copies of these reports are acceptable, provided they are signed and stamped by a certified general practitioner.

39. Must the proof of income be reflected in the payslips from a specific employer?

Yes. Income should be evidenced in payslips from a specific employer. Alternatively, an employment contract indicating the salary may be submitted if payslips are unavailable.

End



NIPDB

Namibia Investment Promotion & Development Board
Office of the President