

## Annual Procurement Plan

Name of Public Entity: <b>Namibia Investment Promotion Development Board (NIPDB)</b>					Financial Period: <b>2024/2025</b>			
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of Code of Good Practice on Local Preference	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Remarks
1	Procurement of Pamphlets and brochures - IERA	Various	G	Yes	RFQ	100,000.00	1-May-24	
2	Procurement of Catering services - IERA	Various	NCS	Yes	RFQ	120,000.00	1-May-24	
3	Hiring Sound equipment - IERA	Various	NCS	Yes	RFQ	100,000.00	1-May-24	
4	Procurement of Catering services - MSME	Various	NCS	Yes	RFQ	50,000.00	1-May-24	
5	Venue Hire-MSME - High Potential Pool	Various	NCS	Yes	RFQ	200,000.00	1-May-24	
6	Procurement of Catering services - MSME - High Potential Pool	Various	NCS	Yes	RFQ	200,000.00	1-May-24	
7	Hiring Sound equipment - MSME - High Potential Pool	Various	NCS	Yes	RFQ	100,000.00	1-May-24	
8	Procurement of Promotional Materials - High Potential Pool	Various	G	Yes	RFQ	100,000.00	1-May-24	
9	Venue Hire-MSME - NextGen	1	NCS	Yes	RFQ	100,000.00	1-Jun-24	
10	Procurement of Catering services - MSME - NextGen	1	NCS	Yes	RFQ	50,000.00	1-Jun-24	
11	Hiring Sound equipment - MSME - NextGen	1	NCS	Yes	RFQ	50,000.00	1-Jun-24	
12	Procurement of Promotional Materials - MSME-NextGen	1	G	Yes	RFQ	100,000.00	1-Jun-24	
13	Procurement of Catering services - MSME - TechNovation and CANEX	1	NCS	Yes	RFQ	50,000.00	1-May-24	
14	Hiring Sound equipment - MSME - TechNovation and CANEX	1	NCS	Yes	RFQ	25,000.00	1-May-24	
15	Procurement of Promotional Materials - MSME-TechNovation and CANEX	1	NCS	Yes	RFQ	25,000.00	1-May-24	
16	Consulting services - MSME - Landscape	1	CS	Partial	RFP	700,000.00	1-May-24	
17	Venue Hire-MSME - Digital Literacy Initiative	1	NCS	Yes	RFQ	50,000.00	1-May-24	
18	Procurement of Catering services - MSME - Digital Literacy Initiative	1	NCS	Yes	RFQ	100,000.00	1-May-24	
19	Hiring Sound equipment - MSME -Digital Literacy Initiative	1	NCS	Partial	RFQ	50,000.00	1-May-24	
20	Venue Hire-MSME - Thematic Weeks	1	NCS	Yes	RFQ	20,000.00	1-May-24	
21	Procurement of Catering services - MSME -Thematic Weeks	1	NCS	Yes	RFQ	20,000.00	1-May-24	
22	Hiring Sound equipment - MSME - Thematic Weeks	1	NCS	Yes	RFQ	10,000.00	1-May-24	
23	Studio Services	Various	NCS	Yes	OAB	276,000.00	1-May-24	
24	Advertising Agency (NIPDB and Namibia) Retainer Per/Annum	1	CS	Yes	OAB	1,180,000.00	1-May-24	
25	Nation Brand Strategy (Communications)	1	CS	Yes	RFP	600,000.00	1-May-24	
26	Provision for Copywriter/Editor	1	NCS	Yes	RFP	50,000.00	1-May-24	
27	Researcher: Research on Business Community	1	CS	Yes	RFP	150,000.00	1-May-24	
28	Export Development Programme	1	NCS	Yes	OAB	200,000.00	1-May-24	
29	Media House (Executive Media Training for 7 Pax)	1	NCS	Yes	RFP	150,000.00	1-May-24	

